

**OFFICE OF SENATOR TOM CARPER**

**INTERNSHIP APPLICATION**

PERSONAL INFORMATION

Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

School Address until \_\_\_/\_\_\_/\_\_\_: \_\_\_\_\_

\_\_\_\_\_ Phone: \_\_\_\_\_

Permanent Address: \_\_\_\_\_

Email Address: \_\_\_\_\_

Parent(s)' or Guardian(s)' Names: \_\_\_\_\_

Parent(s)' or Guardian(s)' Address(es): \_\_\_\_\_

Parent(s)' or Guardian(s)' Phone: \_\_\_\_\_ or \_\_\_\_\_

INTERNSHIP PREFERENCES

Session of interest (circle one):

Spring Semester                  Summer Session                  Fall Semester

Are you applying to any other Senate office internships this semester?    Yes    No

Office Preference:                  Dover                  Georgetown                  Wilmington                  Washington DC

First Choice: \_\_\_\_\_

Second Choice: \_\_\_\_\_

AVAILABILITY

Please indicate the days and times you are available:

From: \_\_\_/\_\_\_/\_\_\_ to \_\_\_/\_\_\_/\_\_\_ M T W Th F \_\_\_\_\_ am/pm to \_\_\_\_\_ am/pm

## SCHOOL INFORMATION

College or University: \_\_\_\_\_

Year (circle one):      Fr              So              Jr              Sr              Graduate Student

Major/Minor: \_\_\_\_\_ GPA: \_\_\_\_\_ out of \_\_\_\_\_

## RÉSUMÉ INFORMATION

Please submit a résumé with your application. In the space below, or on a separate sheet of paper, select two things you would most like us to see from your résumé, describe them in greater detail, and explain why they are important.

1) \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

2) \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## WRITING SAMPLE

Please submit a writing sample. It could be a piece of yours that you have published or assignments you have worked on in school. Your writing sample should not exceed 1000 words.

**Please also submit a resume, cover letter, and two letters of recommendation with this application.**

## WORK ELIGIBILITY

Are you legally authorized by the United States to be in the United States during the period of your internship? Yes\_\_\_\_\_ No\_\_\_\_\_

## CERTIFICATION

I certify that all of the information I have supplied on this application is true, correct, complete and made in good faith. I understand that a false or fraudulent answer to any question or item on any part of this application, or the withholding or omission of any information requested on this application, may be grounds for not considering me for an internship, or for terminating my internship after it begins, and may be punishable by fine or imprisonment (U.S. Code, Title 18 Sec. 1001).

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**Signature**

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**Date**