

**OFFICE OF SENATOR TOM CARPER  
INTERNSHIP APPLICATION**

PERSONAL INFORMATION

Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

School Address (until \_\_\_/\_\_\_/\_\_\_): \_\_\_\_\_

Phone: \_\_\_\_\_

Permanent Address: \_\_\_\_\_

Academic Email Address: \_\_\_\_\_

Permanent Email Address: \_\_\_\_\_

Parent(s)' or Guardian(s)' Names: \_\_\_\_\_

Parent(s)' or Guardian(s)' Address(es): \_\_\_\_\_

Parent(s)' or Guardian(s)' Phone: \_\_\_\_\_ or \_\_\_\_\_

INTERNSHIP PREFERENCES

Session of interest (circle one):

Spring Semester

Summer Session

Fall Semester

Office Preference (circle one):

Dover, DE

Georgetown, DE

Wilmington, DE

Washington, DC

First Choice: \_\_\_\_\_

Second Choice: \_\_\_\_\_

Are you applying to any other Senate office internships this semester?    Yes    No

AVAILABILITY

Please indicate the days and times you are available:

From: \_\_\_/\_\_\_/\_\_\_ to \_\_\_/\_\_\_/\_\_\_ M T W Th F \_\_\_\_\_ am/pm to \_\_\_\_\_ am/pm

SCHOOL INFORMATION

College or University: \_\_\_\_\_

Year (circle one):

Fr

So

Jr

Sr

Graduate Student

Major/Minor: \_\_\_\_\_ GPA: \_\_\_\_\_ out of \_\_\_\_\_

DELAWARE CONNECTION

Please explain your connection to the State of Delaware:

\_\_\_\_\_

\_\_\_\_\_

**RÉSUMÉ INFORMATION**

Please submit a resume with your application. In the space below, or on a separate sheet of paper, select two things you would most like us to see from your résumé, describe them in greater detail, and explain why they make you a strong candidate for our internship program.

- 1) \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_
- 2) \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**ADDITIONAL MATERIALS**

In addition to this application form and your résumé, please submit a cover letter, a letter of recommendation, and a writing sample (500-word max). Your writing sample can be an assignment or publication you worked on for school, another internship or job.

**WORK ELIGIBILITY (answer one)**

If you are an applicant for an **unpaid** internship (i.e., Spring and Fall semesters), can you truthfully certify that you are in the United States legally? Yes \_\_\_\_\_ No \_\_\_\_\_

or

If you are an applicant for a **paid** internship (i.e., Summer session), can you truthfully certify one of the following:

- (1) I am a United States citizen; or (2) I am lawfully admitted for permanent residence and am seeking citizenship as outlined in 8 U.S.C. § 1324b(a)(3)(B); or (3) I am (i) admitted as a refugee under 8 U.S.C. § 1157 or granted asylum under 8 U.S.C. § 1158 and (ii) I have filed a declaration of intention to become a lawful permanent resident and then a citizen when eligible; or (4) I owe allegiance to the United States under the law.

See Pub L. 113-235 § 704 (Dec. 16, 2014). Yes \_\_\_\_\_ No \_\_\_\_\_

(Note: The law requires this office to comply with the E-Verify Program established by the Department of Homeland Security (DHS) and the Social Security Administration (SSA). If you are selected by our Office for a paid internship or will receive other remuneration from our Office, the Office will verify with the DHS and the SSA that you are eligible for employment in the United States.)

**CERTIFICATION**

I certify that all of the information I have supplied on this application is true, correct, complete and made in good faith. I understand that a false or fraudulent answer to any question or item on any part of this application, or the withholding or omission of any information requested on this application, may be grounds for not considering me for an internship, or for terminating my internship after it begins, and may be punishable by fine or imprisonment (U.S. Code, Title 18 Sec. 1001).

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**